



CITY OF SANTA FE SPRINGS
MEETINGS OF THE HOUSING SUCCESSOR, SUCCESSOR
AGENCY, AND CITY COUNCIL
AGENDA

TUESDAY, MARCH 4, 2025
AT 6:00 P.M.

CITY HALL COUNCIL CHAMBERS
11710 TELEGRAPH ROAD
SANTA FE SPRINGS, CA 90670

CITY COUNCIL

William K. Rounds, Mayor
Joe Angel Zamora, Mayor Pro Tem
Annette Rodriguez, Councilmember
Juanita Martin, Councilmember
John M. Mora, Councilmember

CITY MANAGER

René Bobadilla, P.E.

CITY ATTORNEY

Rick Olivarez

CITY STAFF

Assistant City Manager
Fire Chief
Police Chief
Director of Community Development
Director of Community Services
Director of Finance
Director of Parks & Recreation
Director of Police Services
Director of Public Works
City Clerk

Nicholas Razo
Chad Van Meeteren
Aviv Bar
Cuong Nguyen
Maricela Balderas
Lana Dich
Gus Hernandez
Arlene Salazar
James Enriquez
Fernando N. Muñoz

NOTICES

This City Council Meeting ("Council") will be held in person and will meet at City Hall – City Council Chambers, 11710 E. Telegraph Road, Santa Fe Springs, California. The meeting will be live streamed on the City's YouTube Channel and can be accessed on the City's website via the following link:

https://santafesprings.gov/city_council/city_council_meetings/index.php

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

SB 1439: Effective January 1, 2025, City Council Members are subject to SB 1439 and cannot participate in certain decisions for a year after accepting campaign contributions of more than \$500 from an interested person. The Council Member would need to disclose the donation and abstain from voting.

Public Comments: The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council on the day of the meeting, please fill out a speaker card provided at the door and submit it to City Clerk staff. You may also submit comments in writing by sending them to the City Clerk's Office at cityclerk@santafesprings.gov. All written comments received by 12:00 p.m. the day of the City Council Meeting will be distributed to the City Council and made a part of the official record of the meeting. Written comments will not be read at the meeting, only the name of the person submitting the comment will be announced. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

Council Meeting Start Times: If there is a closed session or study session scheduled on the agenda, the regular meeting shall be scheduled to start at 5:00 p.m. and open session shall start at 6:00 p.m. If there is no closed session or study session scheduled on the agenda, the regular meeting shall be scheduled to start at 6:00 p.m.

Please Note: Staff reports and supplemental attachments are available for inspection online and at the office of the City Clerk in City Hall, during regular business hours 7:30 a.m. – 5:30 p.m., Monday – Thursday. Telephone: (562) 868-0511.

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

PRESENTATIONS

1. **PROCLAMATION – NATIONAL WOMEN’S HISTORY MONTH
(COMMUNITY SERVICES)**

CHANGES TO AGENDA

PUBLIC COMMENTS ON NON-AGENDA & NON-PUBLIC HEARING AGENDA ITEMS

At this time, the general public may address the City Council on both non-agenda *and* non-public hearing agenda items. Comments relating to public hearing items will be heard during the public hearing. Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per speaker. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the City Council.

STAFF COMMUNICATIONS ON ITEMS OF COMMUNITY INTEREST

PUBLIC HEARING

2. **RESOLUTION NO. 9947 – AMENDING RESOLUTION NO. 9933 BY ADDING TWO NEW FEES AND AMENDING SEVEN FEES TO THE CITY OF SANTA FE SPRINGS COMPREHENSIVE FEE SCHEDULE FOR FISCAL YEAR 2024-25
(FINANCE)**

RECOMMENDATION: It is recommended that the City Council:

- 1) Open the Public Hearing;
- 2) Receive any comments from the public wishing to speak on this matter and thereafter close the Public Hearing;
- 3) Adopt Resolution No. 9947, which amends Resolution No. 9933, adopted on November 12, 2024, to add two new fees and amend seven existing fees from the City of Santa Fe Springs Comprehensive Fee Schedule for Fiscal Year 2024-25; and
- 4) Take such additional, related, action that may be desirable.

OLD BUSINESS – NONE

REGULAR BUSINESS

3. **ADOPTION OF POLICY TO FORMALIZE THE CITY OF SANTA FE SPRINGS RESERVE POLICY (FINANCE)**

RECOMMENDATION: It is recommended that the City Council:

- 1) Adopt Policy to formalize a written Reserve Policy.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine. Any items a Councilmember wishes to discuss should be designated at this time. All other items may be approved in a single motion. Such approval will also waive the reading of any Ordinance.

HOUSING SUCCESSOR

4. **MINUTES OF THE FEBRUARY 4, 2025 HOUSING SUCCESSOR MEETINGS (CITY CLERK)**

RECOMMENDATION: It is recommended that the Housing Successor:

- 1) Approve the minutes as submitted.

SUCCESSOR AGENCY

5. **MINUTES OF THE FEBRUARY 4, 2025 SUCCESSOR AGENCY MEETINGS (CITY CLERK)**

RECOMMENDATION: It is recommended that the Successor Agency:

- 1) Approve the minutes as submitted.

CITY COUNCIL

6. **MINUTES OF THE FEBRUARY 4, 2025 CITY COUNCIL MEETINGS (CITY CLERK)**

RECOMMENDATION: It is recommended that the City Council:

- 1) Approve the minutes as submitted.

7. **ORDINANCE NO. 1158 – AMENDING TITLE III (ADMINISTRATION) TO ADD NEW CHAPTER 41 (ELECTRONIC RECORDS AND SIGNATURES) TO THE SANTA FE SPRINGS MUNICIPAL CODE AND DETERMINE THAT THE ACTION IS EXEMPT UNDER CEQA (CITY CLERK)**

RECOMMENDATION: It is recommended that the City Council:

- 1) Find and determine that the Ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3); and
- 2) Introduce for first reading, in title only, and waive further reading of Ordinance No. 1158: An Ordinance of the City of Santa Fe Springs Municipal Code related to the adoption of policy and procedures for Electronic Records and Signatures.

8. RESOLUTION NO. 9950 – DECLARING ONE (1) PARCEL (APN: 8005-012-031) LOCATED IN THE CITY OF SANTA FE SPRINGS AS SURPLUS PROPERTY (COMMUNITY DEVELOPMENT)

RECOMMENDATION: It is recommended that the City Council:

- 1) Find that this action is exempt from environmental review under the California Environmental Quality Act (CEQA); and
- 2) Adopt Resolution No. 9950, declaring that real property owned by the city as surplus land and not necessary for public use pursuant to Surplus Lands Act (Gov. Code § 54220 *et seq.*).

9. ADOPTION OF THE CITY’S FISCAL YEAR 2025-26 INVESTMENT POLICY (FINANCE)

RECOMMENDATION: It is recommended that the City Council:

- 1) Adopt the City’s Fiscal Year 2025-26 Investment Policy.

10. ADOPTION OF RESOLUTION NO. 9951 TO AMEND THE CITY OF SANTA FE SPRINGS DEBT MANAGEMENT POLICY (FINANCE)

RECOMMENDATION: It is recommended that the City Council:

- 1) Adopt Resolution No. 9951 to amend the City of Santa Fe Springs Debt Management Policy, as required by Government Code Section 8855(j).

11. ADOPTION OF PENSION FUNDING POLICY (FINANCE)

RECOMMENDATION: It is recommended that the City Council:

- 1) Adopt the City of Santa Fe Springs Pension Funding Policy.

12. RESOLUTION NO. 9952 – UPDATING AUTHORIZED PERSONS FOR LOCAL AGENCY INVESTMENT FUND (LAIF) (FINANCE)

RECOMMENDATION: It is recommended that the City Council:

- 1) Adopt Resolution No. 9952 – Updated Authorized Persons to transact on the City's LAIF account.

13. HERITAGE PARK NATIVE AMERICAN POND IMPROVEMENT – FINAL PAYMENT (PUBLIC WORKS)

RECOMMENDATION: It is recommended that the City Council:

- 1) Approve the Final Payment to Zeco, Inc. of Anaheim, California for \$39,317.50 (Less 5% Retention); and
- 2) Approve the final contract amount with Zeco, Inc. in the amount of \$221,888.07, including the aggregate change order amount of \$27,216.00; and
- 3) Take such additional, related action that may be desirable.

14. COMMERCIAL STREET IMPROVEMENTS FOR SPRINGDALE AVENUE, WAKEMAN STREET AND JOHN STREET – AUTHORIZATION TO ADVERTISE FOR CONSTRUCTION BIDS (PUBLIC WORKS)

RECOMMENDATION: It is recommended that the City Council:

- 1) Approve the Plans and Specifications for the Commercial Street Improvements for Springdale Avenue, Wakeman Street and John Street Project; and
- 2) Authorize the City Engineer to advertise for construction bids; and
- 3) Authorize the City Manager to execute Task Order No. 93 with Southstar Engineering, Inc., for On-Call Professional Engineering Services for Construction Management and Inspection Services in the amount of \$108,000; and
- 4) Authorize the City Clerk to file a Notice of Exemption for the subject project with the Los Angeles Registrar-Recorder; and
- 5) Take such additional, related action that may be desirable.

15. AQUATIC CENTER IMPROVEMENT PROJECT PHASE 1A – FINAL PAYMENT (PUBLIC WORKS)

RECOMMENDATION: It is recommended that the City Council:

- 1) Approve the Final Payment to California Commercial Pools, Inc. of Glendora, California for \$52,503.83 (Less 5% Retention); and

- 2) Approve the final contract amount with California Commercial Pools, Inc. in the amount of \$4,151,267.38; and
- 3) Authorize the City Manager to execute and amend Task Order No. 70 to Southstar Engineering, Inc., for On-Call Professional Engineering Services for Construction Management and Inspection Services in the amount of \$149,940.00; and
- 4) Take such additional, related action that may be desirable.

16. MEASURE SFS STREET IMPROVEMENT PROGRAM (PHASE 1) - AWARD OF PROFESSIONAL SERVICES AGREEMENT FOR PROJECT/CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES (PUBLIC WORKS)

RECOMMENDATION: It is recommended that the City Council:

- 1) Award a Professional Services Agreement to Southland Engineering & Consulting, Inc. for program management & construction management/inspection services for the Measure SFS Street Improvement Program (Phase 1) for a total not-to-exceed fee of \$2,962,342; and
- 2) Authorize the City Manager to execute the agreement; and
- 3) Take such additional, related action that may be desirable.

APPOINTMENTS TO BOARDS, COMMITTEES, AND COMMISSIONS

COUNCIL COMMENTS/AB1234 COUNCIL CONFERENCE REPORTING

Council member announcements; requests for future agenda items; conference/meetings reports. Members of the City Council will provide a brief report on meetings attended at the expense of the local agency as required by Government Code Section 53232.3(d).

ADJOURNMENT

I, Fernando N. Muñoz, City Clerk for the City of Santa Fe Springs hereby certify that a copy of this agenda has been posted no less than 72 hours at the following locations; City's website at www.santafesprings.gov; Santa Fe Springs City Hall, 11710 Telegraph Road; Santa Fe Springs City Library, 11700 Telegraph Road; and the Town Center Plaza (Kiosk), 11740 Telegraph Road.